

## Gulf High School International Baccalaureate Diploma Programme



Parents and students have the right to register formal complaints about decisions made pertaining to the GHS IB Diploma Programme. If students or parents wish to register a complaint, they can access the form on the website at: <https://ghs.pasco.k12.fl.us/gulfhighb/>. Copies will also be made available in student services. Please follow the steps below to register your complaint.

The steps are as follows:

1. Fill in the complaint or appeal below.
2. Email this form to the IB Coordinator, Cheryl Macri at [cmacrigr@pasco.k12.fl.us](mailto:cmacrigr@pasco.k12.fl.us)
3. Upon careful review with a committee of IB staff through our monthly meetings, the school and IB Coordinator will reach out to the parents and students with the results and next steps, as necessary.
4. This form will be filed with the IB Coordinator for future reference.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for complaint or appeal:

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