

Graduation Cap Decorating Procedures and Etiquette

Please take into consideration the following rules when decorating your graduation cap. Failure to follow these rules will result in a replacement cap being given to you during commencement.

- **No offensive language, sayings, nicknames, pictures or lyrics on cap**
- **No objects such as signs, stuffed animals, bells, flowers, or any 3D object may rest on the cap.**
- ALL decorations **MUST lay FLAT** on the cap. Nothing can lay perpendicular thus allowing us to see the decoration beyond eye level.
- Your cap **CANNOT** make noise. **No bells, horns, or anything that makes noise**

It is appropriate to put the following on your cap.

- Thank a parent, grandparent, teacher, friend
- Recognize the university you will be attending

Students, we highly suggest you trace your cap onto cardboard and decorate the cardboard. In case you make a mistake you can start over with a new piece of cardboard. We will not furnish new caps if you mess yours up decorating. After you decorate it, stick it to your cap with double-sided tape or Velcro stickers. Velcro tape can be purchased at any fabric store, Target, Wal-Mart and throughout many CVS and Walgreens stores. Administration will reserve the right to disallow anything that is not considered appropriate for commencement ceremony.